

FORWARD PLAN OF KEY DECISIONS
1 April 2024 – 30 June 2024

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2023/24 are:

19 June 2023	7 August 2023	16 October 2023	18 December 2023	12 February 2024	15 April 2024
10 July 2023	18 September 2023	20 November 2023	22 January 2024	18 March 2024	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working and Housing
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Amy Brookes	Cabinet Member for Housing (Currently on maternity leave. For all Housing Portfolio matters, please contact Cllr S Allen)
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion and Environment

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
NO CABINET MEETING IN APRIL 2024.								
NO CABINET MEETING MAY 2024								
KEY DECISIONS TO BE TAKEN ON 10 JUNE 2024 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Housing Related Support Flexible Purchasing system (FPS) Progress Report	April 2024	To receive an update on the implementation of the Housing Related support FPS as agreed in October 2022. To agree that a review will take place before the framework expires in 2028 to establish that it remains fit for purpose.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Special Educational Needs and Disability (SEND) Strategy	April 2024	To agree the Council's commitments and action plan to implement the new Rotherham Partnership SEND Strategy.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Joint Commissioning Strategy 2024 - 2027	April 2024	To approve the Joint Commissioning Strategy 2024 – 2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Finance Update	April 2024	To note the anticipated outturn position 2023/24 prior to the more detailed outturn report being presented to Cabinet in July and to approve allocation of Household Support Fund for the period April to September 2024.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
REGENERATION AND ENVIRONMENT								
Local Development Scheme	April 2024	To approve the revised Local Development Scheme setting out the content and timetable for updates to the documents making up the Local Plan.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.bramidge@rotherham.gov.uk
Local Plan Core Strategy	April 2024	To approve the strategic documents that form the core strategy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.bramidge@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 10 JUNE 2024 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Review of the Housing Allocation Policy	April 2024	To agree to undertake a review of the Housing Allocation Policy including consultation with the public.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Appointments to Outside Bodies	April 2024	To approve the Council's appointments for the municipal year 2024-25.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Nature Recovery	February 2024	To receive the report and consider the recommendations of the Scrutiny Review by Improving Places Select Commission.	Cabinet Member for Social Inclusion and Environment	Relevant Members, Officers and Stakeholders.	Report and Appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Oral Health	December 2023	To receive the report and consider the recommendations.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	April 2024	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.